

Distance Learning Guide 2021-22

Middle School (Grades 5-7)

Going Virtual: Distance Learning Overview

This year, Washington Latin generally operates with in-person classes. At times, however, we may need to switch to *distance learning* on a short-term basis for a group of students in order to limit the spread of COVID or for another health or safety reason.

- Distance Learning may be either *synchronous* (live classes via Zoom with offline independent work) or *asynchronous* (students work independently on assignments posted each day).
- When we are in a Distance Learning mode, assume that we mean *synchronous every day*, including Wednesdays, unless we say otherwise.
- On synchronous days, we will *follow the regular daily schedule*.
- *Advisory* starts every synchronous day. We will have *weekly advisory lunch* when possible.
- The synchronous schedule will have both *on-screen time for instruction* and *off-screen time for independent work* – see below.
- For every day that a class is in session, *tutorial* will be held 3:30-4:00 pm on Zoom.

Synchronous Class

Live Lesson (on Zoom)
20-30 minutes

Classwork time
25-35 minutes

Break - 5 minutes

Teacher holds live (on Zoom) class with all students in the class.

Activities may include Socratic seminars, working on a shared document, student presentations, guest speakers, and more.

Students do their classwork immediately following the live class.

This includes working independently, asking the teacher questions (via email), or working in a small group on Zoom with the teacher.

Students take 5.

Move, snack, stretch – ready to learn in the next block!

2021-22 Middle School Academics (Grades 5-7)



2021-22 5TH & 6TH GRADE SCHEDULE

Monday		Tuesday		Wednesday		Thursday		Friday	
8:10 - 8:20	Advisory	8:10 - 8:20	Advisory	8:10 - 8:20	Advisory	8:10 - 8:20	Advisory	8:10 - 8:20	Advisory
8:25 - 9:10	A	8:25 - 9:25	C	8:25 - 9:25	F	8:25 - 9:25	G	8:25 - 9:10	B
9:15 - 10:00	B	9:30 - 10:30	E	9:30 - 10:30	G	9:30 - 10:30	B	9:15 - 10:00	E
10:05 - 10:50	C	10:35 - 11:40	A	10:30 - 11:35	C	10:30 - 11:35	A	10:05 - 10:50	G
10:55 - 11:40	D							10:55 - 11:40	F
11:45 - 12:15	Lunch	11:45 - 12:15	Recess	11:40 - 12:15	Recess	11:45 - 12:15	Recess	11:45 - 12:15	Lunch
12:15 - 12:45	Recess	12:15 - 12:50	Lunch	12:15 - 12:50	Advisory Lunch	12:15 - 12:50	Lunch	12:15 - 12:45	Recess
12:50 - 1:40	E	12:55 - 2:10	D	12:55 - 2:10	D	12:55 - 2:10	F	12:50 - 1:40	C
1:45 - 2:30	F			2:10 - 2:40	Tutorial			1:45 - 2:30	D
2:35 - 3:20	G	2:15 - 3:20	B	Early Dismissal		2:15 - 3:20	E	2:35 - 3:20	A
3:20-3:45	Tutorial	3:20-3:45	Tutorial			3:20-3:45	Tutorial	3:20	Dismissal

- For each class (English, Math, History, Science, and Latin), students will have a daily assignment of classwork due that day.
- See the Quick Start that follows to get started!

Classwork Deadlines

Type of Class	Teacher posts class info in UC	Student turns in classwork in UC
Synchronous Class	Teacher posts Zoom link before class begins.	After Classwork time for that class or by 6:00 pm at the latest
Asynchronous Class	Teacher posts class information and assignment by 9:00 am	Due by 6:00 pm that day



DISTANCE LEARNING

2021-22 QUICK START GUIDE

5-7 SYNCHRONOUS Learning

- 1 Unified Classroom** → This is where you start the day! See [Guide to Unified Classroom](#) (UC) for detailed instructions (on web site)
- 2 ADVISORY 8:10**
Log in on Zoom *by 8:10 latest!* → See our [Zoom Guide](#) for detailed instructions on logging into Zoom, changing backgrounds, and advisor Zoom.
- 3 Class #1 Live 8:25 am**
Log in to Zoom for first of 4 live classes → Each class starts with live learning (synchronous). Follow [Tech Time Expectations](#).
- 4 Class #1 Classwork**
For today's lesson/assignment → This is the time to work classwork under your teacher's supervision. Teachers may meet with individuals or small groups of students and answer questions.
- 5 Class #1 Submit work**
by the end of the learning block (or by 5PM latest!) → The idea is to do the classwork during the class block, then submit it. If you need more time, you have until 5pm.
- 6 Take a break!** → Move, stretch, snack!

Repeat process for other classes in session that day.

ALL CLASSWORK DUE BY 6PM!

2021-22 Middle School Expectations

The Overview

- *Students must be logged in to UC and on Zoom for advisory by 8:10.*
- While school *uniforms are not required*, all students must dress appropriately (covered, face uncovered except if wearing a mask, nothing offensive, etc.)
- *The Tech Time Expectations grade* is worth five points every day, as shown below in the **5 Tech Time Expectations chart**.
- Teachers will take attendance for each class, and the normal attendance policy applies. Please email attendance@latinpcs.org if your child needs to miss a class or day.

5 Tech Time Expectations



VIDEO

Keep your camera on for the whole class period.



AUDIO

Mute your microphone unless called on to speak.



ENGAGEMENT

Engage in the lesson; ask questions and offer comments.



TIME

Log in before class starts, stay the whole time, and ask permission for breaks.



POSITION

Sit upright (no lying down), keep your head and shoulders visible.

Phone away unless a teacher wants you to use it.

Limit side conversations and distracting behavior.

EACH CATEGORY IS WORTH 1 POINT PER DAY