



Q4 Hybrid Learning Program Morning Arrival Procedures

Thanks to everyone, students and parents alike, for coming to the designated entrance for their grade. Not only is this important for us limiting contact between students, it is also essential so we can verify that **HealthCheck** has been completed, take temperatures, and check in with students as they arrive for the day. Here is a summary of the process:

1. **Students pack their sturdy bookbag or backpack the night before.** All Hybrid students should make sure they bring some key items every day.
 - Chromebook/laptop - fully charged! - and headphones
 - Basic school supplies (pencils, notebooks, folders)
 - Water bottle, full from home and refillable at Latin water fountains
 - Snacks and lunch, if bringing your own
 - Independent reading book
 - Fun activity students can do on their own (puzzle book, coloring and markers, etc.)

Remember: there are no lockers, and students will carry belongings with them whenever leaving the classroom! Please make sure your child has a sturdy bag or backpack for carrying everything during the day. (Students will be able to deposit bags in a single location during recess for staff to watch, so no worries - children will not have to play kickball wearing a backpack!)

Uniform is required, so ready that in advance too. This includes: double mask, sturdy shoes, and something to put on if chilly or take off if it gets warm. ***Layers!***

2. **Before arrival, parents complete HealthCheck.** We are aware that the app is sometimes slow and that you might see the spinning wheel for a while. This is due to the heavy app traffic right around arrival, both in terms of parents logging data and faculty checking in students. Help us lighten the 8:00-8:45 load:
 - a. ***Complete app before 7:15,*** still in the two-hour window.
 - b. ***Show us your child's HealthCheck status page.*** This saves us using the app on our side to verify completion. To do this, the parent can click on the Status link (bottom of the app page) for the green check that also shows the student's name and the date. Older students can show us a screenshot from the parent's phone for that day.
3. **Students arrive at the grade entrance between 8:10 - 8:30.** Each grade arrives at their entrance/exit (see the Q4 page for a reminder of who goes where) with time to get checked in, lined up, and in their classroom ready for start at 8:45. Students who have requested school meals will have a chance to get breakfast before class.

The process will get easier and faster, and we appreciate your patience this week as we hone our procedures to be efficient while keeping us all safe, so we can get to the classroom!