

## Washington Latin PFA Meeting Minutes

Prepared by: Kate Mazza, PFA Secretary

<u>Date</u>	<u>Time</u>	<u>Participants</u>	<u>Location</u>
August 29, 2020	9:00AM-11:00AM	Executive Committee	ZOOM Meeting

<b>Agenda</b>	<p>Discussion of PFA focus areas and plan to implement throughout the year.</p> <p>These areas of focus include:</p> <ul style="list-style-type: none"><li>• DEI – Diversity, Equity, and Inclusion</li><li>• Social &amp; Connection</li><li>• Support &amp; Learning</li><li>• Fundraising</li></ul>
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<b>Discussion Notes</b>
<p>1) The meeting began with an introduction of PFA members and their roles for the year.</p> <p>2) We discussed the four focus areas and what each means to us as a group. We also listed areas for special consideration including:</p> <ul style="list-style-type: none"><li>• BLM (Black Lives Matter) - whenever possible we should use this language to emphasize our support of the current social movement</li><li>• COVID Pandemic – the current health environment means that we must think about new ways of continuing our traditions and maintaining our school culture</li><li>• Reinventing “Being Together”</li></ul> <p>This year the PFA has a goal of holding one activity/event/function in each of the four focus areas once per month for a total of 16 events each month. These activities may be big or small and may be undertaken in coordination with school administration or independently. PFA meetings and support of school activities such as materials pickup assistance will count towards this goal. We will count August activities as September events; therefore, the PFA Meeting could count as a social/connection event and Materials Pick-Up could count as a support and learning event.</p> <p>3) We discussed how the PFA could offer immediate support to parents. Suggestions included provide detailed information about the High School curriculum, course selection, and College Counseling process to the 8<sup>th</sup> graders and their parents much sooner in the year. Possibly during the 1<sup>st</sup> quarter.</p>

<b>Action Items</b>
<ol style="list-style-type: none"><li>1) Grade Reps – will host monthly ZOOM sessions with parents. Each ZOOM session should have a theme, focus, or topic and be scheduled at a consistent date/time to provide continuity.</li><li>2) Diana Bruce will prepare an ideas list for monthly check-in topics and prepare a draft calendar of events for PFA EC distribution</li><li>3) Kate Cromwell will share the Health Check app with the PFA and offer an orientation within the next two weeks</li><li>4) Latin will text a list of the three books on the faculty reading list with the intention that future PFA events will include discussions based upon this list.</li></ol>