

**DEDICATED AIDE**  
**School-Year 2020-2021**  
**Full-time, 10-month position**  
**Start Date: Summer 2020**



**WASHINGTON LATIN**  
**PUBLIC CHARTER SCHOOL**

## **JOB PURPOSE**

Working with an instructional team consisting of the lead teacher and a special education teacher, the dedicated aide provides individual instructional support for students with Individualized Educational Plans (IEPs) under the direct supervision of the lead teacher. The Aide aims to foster the intellectual and personal growth of students struggling with social, academic, or emotional issues that affect their achievement, involvement in the life of the school, and overall well-being and development.

## **QUALIFICATIONS**

The successful candidate will demonstrate an ability to work with a range of students, parents, and fellow faculty within a diverse community and at times demanding environment. At least two years' experience and Associates degree required, Bachelors preferred.

## **ESSENTIAL JOB OBLIGATIONS**

- Supports the creation of environments and instructional opportunities that meet the needs of diverse learners
- Provides individualized behavior and academic supports to improve children's achievement of individual academic and behavioral goals in support of children's IEP goals
- Consistently implements behavioral and academic strategies outlined in children's IEPs
- Uses information and data from a variety of sources to understand children's instructional needs and progress against IEP goals
- Generate documentation showing student progress towards IEP goals.
- Keeps other members of the classroom teaching team, appropriate service providers, and families informed of progress and challenges regarding the student
- Ensures a safe, clean, attractive and engaging centers-based classroom that encourages both exploration and complex play for children with special needs
- Fosters tolerance and a sense of community in classrooms, modeling and explicitly teaching acceptance and appreciation of others
- Communicates the individual children's goals and progress to families as well as ways in which the family can support their children at home
- Plans collaboratively and shares ideas and resources with instructional team
- Collaborates with the teaching team to evaluate instructional effectiveness and to modify instructional approaches based on feedback
- Actively participates in professional development opportunities provided and seeks out additional professional development

Qualified applicants should submit a résumé, letter, and list of references to [jobs@latinpcs.org](mailto:jobs@latinpcs.org).

**Washington Latin Public Charter School ★ *A Classical Education For the Modern World***

5200 2<sup>nd</sup> Street NW ★ Washington, DC 20011 ★ 202.223.1111 ★ [www.latinpcs.org](http://www.latinpcs.org)

## WHO YOU ARE

You are a master of your field, a curious lifelong learner, and someone who loves working with and for kids. Additionally, you consistently do the following:

### For Students

- ✓ Support our respectful, orderly, safe environment in which academic inquiry is highly valued and ideas are freely explored;
- ✓ Consistently support high academic and personal expectations for students both in and out of one's classroom;

### For Colleagues and Administrators

- ✓ Respect one's colleagues and administrators in word and deed;
- ✓ Play a role at all times in maintaining a school atmosphere of civility, decency, and respect among students, faculty, and administrators;

### For Parents

- ✓ Recognize the partnership between school and home as a crucial component of a student's experience in school;
- ✓ Be willing to invest the time to develop and maintain relationships with families;

### For Oneself

- ✓ Actively pursue professional development opportunities;
- ✓ Join all relevant organizations for one's continued growth;
- ✓ Discuss with your supervising administrator any particular conditions that could make life at Washington Latin more enjoyable and productive;
- ✓ As much as possible, maintain some healthy balance of professional and personal time.

## WHO WE ARE

Washington Latin is a liberal arts, college preparatory school with a classical mission serving 700 students in grades 5-12 from across the District of Columbia. We believe that all students deserve a quality education that goes beyond preparation and focuses on developing knowledge, understanding and humanity. Ours is a school where words matter, ideas matter, and people matter.

Our school is grounded in the following essential characteristics, which shape the Washington Latin experience for our faculty, students, and families:

- **Classical Mission** – Our model brings together timeless truths from antiquity with the study of contemporary issues through a broad liberal arts curriculum, aimed at helping our students develop both their autonomy as individuals and their commitment to the common good. We ask students to consider moral issues across every subject and grade, particularly through regular Socratic seminars that help them to develop informed, reasoned and flexible opinions. This ability to engage in civil debate is a keystone of our democratic society and thus an important element of our program.
- **Diverse, integrated community** – Our student body is diverse by design, which we consider necessary to accomplish our mission. We believe that a central purpose of education is to help students to develop the ability to work within our diverse and

**Washington Latin Public Charter School ★ *A Classical Education For the Modern World***

5200 2<sup>nd</sup> Street NW ★ Washington, DC 20011 ★ 202.223.1111 ★ [www.latinpcs.org](http://www.latinpcs.org)

increasingly global society. Our approach cultivates students' respect for difference while fostering their understanding and appreciation of our shared humanity.

- **Personal, Nurturing Culture** – Washington Latin is deliberately small (overall and in terms of class sizes), so that everyone is known as a scholar and individual. We aim for mutual trust and respect in our community to foster intellectual curiosity and creativity. We want for students and faculty alike to feel a sense of community that encourages them to try something new, challenge ideas, make mistakes, and step up as leaders.
- **Faculty Excellence & Autonomy** – Our leaders are teachers, and our teachers are leaders. They bring expertise in and passion for their fields of study to their classrooms. We grant them autonomy in curricular and teaching choices, while at the same time providing personal support and opportunities for their professional development. Above all, we respect and nurture their intellect and humanity. The result: a stable cadre of excellent teachers, close-knit as a community and devoted to their students' long-term success.

### **COMMITMENT TO DIVERSITY/EQUAL OPPORTUNITY EMPLOYMENT POLICY**

Washington Latin is an equal-opportunity employer and it is our policy to recruit, hire, and promote for all jobs on the basis of merit, qualifications, skills and competence. We do not discriminate on the basis of race, color, national origin, marital status, religion, sex, age, sexual orientation, disability, or any other protected status. Washington Latin will fully comply with all employment-related and other laws. All employment decisions will be made solely on the basis of the individual's qualifications as related to the requirement of the position being filled.

### **APPLY NOW**

Qualified applicants should submit a résumé, cover letter, and list of references to [jobs@latinpcs.org](mailto:jobs@latinpcs.org).

[Read more](#) about Latin's model, teaching approach, and community on our website – [www.latinpcs.org](http://www.latinpcs.org)