



WASHINGTON LATIN
PUBLIC CHARTER SCHOOL

A Classical Education for the Modern World

Board of Governors Annual Meeting
Washington Latin Public Charter School
Via UberConference
Thursday, April 30, 2020
6:15PM

Governors Present: C. Wilkinson, R. Dalal, T. Morgan, A.E Lovett, B. Caldwell, C. McGurn, H. Rawlings, L. Ballenger, A. Graham, P. Mara, K. Merritt, C. Culver, K. Osagie, and L. Rucker

Head of School: Peter T. Anderson

Guests:

- Diana Smith, WLPCS Principal
- Kate Cromwell, WLPCS Director of Development and Communication
- Yinnie Tse, WLPCS Director of Finance
- Tom Porter, Real Estate Consultant

1. **Call to Order:** Mr. Wilkinson called the meeting to order at 6:15 PM. He recognized and thanked the leadership team for effectively guiding the school through challenging times.
2. **Consent Agenda:** Mr. Anderson presented the consent agenda, which included the minutes of meetings held on March 19 and April 6 for vote and also included committee reports for review.

DECISION 20-04-02: The Board approved the March 19 and April 6 minutes from the consent agenda.

3. **Head of School Report:** Mr. Anderson announced that although DCPS and some other charters have elected to end the school year early, Washington Latin will continue to follow the calendar established at the beginning of the year. He added that the school was granted a waiver by OSSE to be exempt of the 180-day requirement.

Mr. Anderson also invited members to support teacher appreciation efforts.

4. **What is Happening Now:**

Academics: Mr. Smith reported on asynchronous and synchronous instruction during distance learning. She provided thoughts on the effectiveness of distance learning. She shared that the format and setting of graduation would be contingent on whether the mayor's stay at home order remains in effect.

Development: Ms. Cromwell discussed the Emergency Fund and how it is supporting the needs of students and their families. She reiterated the importance of the Faculty Fund and encouraged board members to support this.

Finance: Mr. Morgan provided a bond refinancing update and referenced the resolution to open accounts with BB&T.

DECISION 20-04-02: Mr. Rawlings moved to approve board resolution to open accounts with BB&T. Mr. Caldwell seconded the motion. Motion passed.

Ms. Tse discussed the status of the school's application for a loan under the Payroll Protection Program.

Ms. Tse and Mr. Morgan commented on the latest financials.

5. What are We Thinking About/Planning For?

Finance: Ms. Tse presented various budget planning assumptions and scenarios given the uncertainties of funding in light of the pandemic.

Governance: Ms. Graham reported on recruiting efforts for new board members that is currently underway. She raised the prospect of by-law revisions to minimize board member turnover as the school is adding a second campus.

Development: Ms. Cromwell presented a growth philanthropy update. She indicated that while institutional giving will likely remain steady; individual donations are forecasted to decrease.

6. How Are We Thinking About Growth?

Facilities: Mr. Porter briefly reviewed strategies for how Latin should navigate finding a facility.

Growth Overview: Mr. Anderson reviewed challenges related to possible delay in growth due to COVID-19 and other extenuating circumstances internally and externally.

7. Adjournment: Mr. Wilkinson adjourned the meeting at 7:59PM.