



WASHINGTON LATIN
PUBLIC CHARTER SCHOOL

A Classical Education for the Modern World

Board of Governors Annual Meeting
Washington Latin Public Charter School
5200 2nd Street, NW Washington, DC
Thursday, January 16, 2020
6:15 PM

Governors Present: Ballenger, L.; Dalal, R.; Graham, A.; Mara, P.; Merritt, K.; Morgan, T.; Osagie, K.; Rawlings, H.; Rucker, L.

Governors Participating Via Phone: Caldwell, B. and Wilkinson, C.

Regrets: Culver, C.; Lovett, A.E.; McGurn, C.

Head of School: Peter Timothy Anderson

Guests:

- J. Kearney Shanahan, Shanahan Law Firm
- Kate Cromwell, WLPCS Director of Development and Communications
- Yinnie Tse, WLPCS Director of Finance
- Eman Abdur-Rahman, Business Office Associate/Executive Assistant to School Leadership

1. **Call to Order:** Ms. Dalal, acting as chair, called the meeting to order at 6:15 PM.
2. **Growth Update:** Mr. Anderson gave an update on the metrics, milestones and action steps related to growth. This included the search for a suitable site for Latin B. Board members requested a timeline for decision points related to swing space, permanent space and other growth milestones.
3. **Academics Committee:** Mr. Anderson and the board discussed the most recent OSSE STAR framework reports for the middle school and high school.
4. **Finance Committee:** Mr. Morgan gave an overview of term sheet options for the refinancing of the 2nd Street building and gym loans and presented to the board the recommendation of the Committee.

DECISION 20-01-01: The Board approved the financing partner recommendation made by management and the Finance Committee.

Ms. Tse presented the recommendation for contingency staffing offers for SY '20-'21.

DECISION 20-01-02: The Board approved management's proposal for contingency offers.

5. **Development Committee:** Ms. Cromwell described Latin's two main upcoming fundraising events for Latin A (Convivium and Bacchanalia) and requested members to save the dates for these events and to help to identify prospective donors.

6. **Governance Committee:** Ms. Graham welcomed the three newest board members: Mr. Merritt, Ms. Osagie, and Ms. Rucker. Ms. Dalal encouraged members to continue to refer prospective board members.

Ms. Graham and Mr. Anderson discussed a partnership with Board OnTrack, a highly acclaimed online management platform for charter board governance, made possible by one of our donors (Charter School Growth Fund). Each board member was asked to complete a profile and take an assessment on this platform within the next two weeks.

7. **Head of School Report:** Mr. Anderson reviewed the highlights of the Head of School Report and requested board members to sign up to be science fair judges and to attend upcoming school events including the 100th day celebration and speaker series. He also discussed recent personnel matters.
8. **Executive Session:** Ms. Dalal adjourned the regular business meeting at 7:49PM and moved to an executive session.