



A Classical Education for the Modern World

March 11, 2020

COVID-19 RESPONSE PLAN

The following is a brief summary of our response to each in terms of cleaning, learning, tracking, and communicating with our community. At each level, we are following the guidance of the DC Health Department and the Mayor's office, which are in turn guided by health organizations (CDC, Children's Medical Center). More information and resources are linked on our [web site](#).

Level 1 - There are confirmed cases of COVID-19 in the DC area. We are currently at this level which is focused on prevention.

- **Cleaning:** Our cleaning crew continues to follow the procedures for enhanced cleaning on a daily basis. They will also do a deep clean of the building over spring break.
- **Closure:** So far, there has been no need to close Latin. We hope this continues and that our preventative measures (both cleaning the building and working to avoid infection as individuals with avid hand-washing and limiting contact with sick individuals) will make it possible to stay open.
- **Learning:** If a student is identified as having had close contact with an infected individual, please contact the Department of Health immediately. That student should follow directions for self-quarantine (up to 14 days). During this period, we will provide additional support to help them learn at home, including providing materials and - if needed - a device for working online.

Level 2 - Confirmed exposure means that we know a member of our community has had close contact with a person who has tested positive or is at high risk for having contracted COVID-19, although the Latin community member has not tested positive nor shown signs of illness.

- **Cleaning:** Our cleaning crew will conduct a deep clean of the entire school building with hospital-grade disinfectant cleaners.
- **Closure:** We will likely need to close school for one to two days to accomplish this deep cleaning.
- **Learning:** If closed for a limited time (fewer than three days), we will operate under our normal inclement weather policy. Students will be responsible for doing assigned homework during the closure, but more extensive at-home learning will not be required.

Level 3 - Confirmed COVID-19 infection for a member of the Latin community, meaning either a student or faculty member tests positive for the virus and has been on campus within 14 days of this diagnosis.

- **Cleaning:** As with Level 2, our cleaning crew will deep clean the entire school building with hospital-grade disinfectant cleaners, but in addition to cleaning immediately after closing, the deep cleaning will be repeated just before school reopens.
- **Closure:** To prevent community spread of the virus, we will follow the Department of Health guidelines regarding notice of the positive COVID-19 test.
- **Learning:** In the case of an extended closure, we will activate our distance learning policy to keep students on track with their education. Our academic team is working with all teachers to develop appropriate at-home lesson plans that make use of individual work, online platforms, and printed materials.

Level 4 - Widespread coronavirus infection, either at Latin or across DC, that requires an extended period of school closure, possibly imposed by a DC government body.

- **Cleaning:** Again, our cleaning crew will deep clean the entire school building with hospital-grade disinfectant cleaners, but in addition to cleaning immediately after closing, the deep cleaning will be repeated just before school reopens. If needed, we may consider bringing in an outside crew to ensure that the virus is fully eradicated.
- **Closure:** If the decision to close comes from a DC authority, Latin will likewise be re-opened by that same authority. The only reason we would extend the period of closure would be to ensure the complete disinfection of the building, which might extend the closure.
- **Learning:** In the case of an extended closure, we will activate our distance learning policy to keep students on track with their education. Our academic team is working with all teachers to develop appropriate at-home lesson plans now, and we will share more information with you as needed.

If a case of COVID-19 is confirmed within the Washington Latin community or if we put any aspect of our plan into action—for example, if we close school for disinfection—**we will contact you by phone and email**, as we do for snow days or other emergency closures. You can expect regular updates from us if school is closed.