



A Classical Education for the Modern World

February 5, 2020

Dear Parents and Legal Guardians,

Through a partnership between the Office of the State Superintendent of Education (OSSE) and the College Board, your junior student will take the SAT, a college admission test, on Wednesday, March 4, 2020 during a school day at no cost to you, and your child may use the results for admission into colleges and universities.

The purpose of this letter is to provide parents and legal guardians with information about how student data may be shared by OSSE or the College Board before, during and after the SAT exam, including for:

- **Completing the SAT Answer Sheet.** The College Board (the SAT test provider) requires students to verify the following basic information to score the test: student name, student mailing address, date of birth, and the codes that appear on the test booklet. OSSE provides most of this information to College Board under a written data sharing agreement, in compliance with the Family Educational Rights and Privacy Act (FERPA). Under the terms of the agreement, College Board is not permitted to use student data provided by OSSE for any purpose other than registering students for the SAT.
- **Completing the survey connected to the SAT.** *This survey is **optional**, and your student cannot complete it without your written consent.* The survey asks for information about student activities, grades, interests, intended major, and college plans, which College Board shares with colleges and universities to help connect students with information, such as financial aid and scholarships.

Parents (or legal guardians) and students should discuss whether to complete this survey in advance of the March 4, 2020 test date. **If your student is under the age of 18 and plans to complete the optional survey, you must complete the consent form on the next page and sign and return it to Washington Latin's main school office by Wednesday, February 26, 2020.**

Please note: Completing or not completing the optional survey has no impact on your student's participation in the SAT.

Parents (or legal guardians) and students have complete control over the release of the March 4, 2020 SAT scores to colleges and universities. If students and parents want the SAT scores from the March 4, 2020 exam to be sent to colleges or universities, they must *explicitly request a "score send" from College Board.*

1. **Four Free "Score Sends":** For the March 4, 2020 SAT School Day exam, students will receive four free "score sends." This means that students will be able to send four free score reports to the colleges and universities of their choice by noting selected schools on their answer sheet prior to or on test day.
2. **To send additional scores** (beyond what is identified on the answer sheet), students must have a College Board account. To create an account, students can visit: collegeboard.org/mysat and then select each college or university to have scores sent.

- Requests exceeding the four free “score sends,” or requests submitted after March 4, 2020 are \$12 each. Students designated as low-income starting in the 2019-20 school year will be able send their scores to as many institutions as they want—for free. To learn more about the unlimited SAT score sends, visit: <https://www.collegeboard.org/membership/all-access/admissions/college-board-announces-unlimited-sat-score-sends-low-income>
3. **How to use *Score Choice*:** Students who take the SAT on multiple occasions (including on March 4, 2020) have the option of using *Score Choice* (<https://sat.collegeboard.org/register/sat-score-choice>)
- *Score Choice* allows students and parents to choose which SAT score (by test date) to send to colleges or universities.
 - It is up to students and parents to investigate college or university policies regarding admission procedures related to SAT scores to determine which scores are needed.

If you have any questions about SAT School Day or would like to see a sample copy of the optional survey, please contact Mr. Davis or visit OSSE’s website at <https://osse.dc.gov/event/2019-20-school-year-sat-school-day>

Sincerely,

Michael T. Davis
 Data, Compliance, & Assessment Manager
 Washington Latin Public Charter School
 202-223-1111, ext 149
 mdavis@latinpcs.org

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I have read the letter about the March 4, 2020 SAT School Day and, by signing below, I agree to have my student complete the optional survey administered by the College Board during SAT School Day. I understand this information regarding student grades, interests, intended major, and college plans may be released by the College Board to colleges and universities to help connect my student with information about financial aid and scholarships. I understand that completing or not completing the optional survey has no impact on my student’s participation, and I have the right to revoke this consent at any time.

STUDENT’S PRINTED NAME: _____

STUDENT’S SCHOOL: Washington Latin Public Charter School

PARENT/LEGAL GUARDIAN’S PRINTED NAME: _____

PARENT/LEGAL GUARDIAN’S SIGNATURE: _____

DATE: _____