



WASHINGTON LATIN  
PUBLIC CHARTER SCHOOL

A Classical Education for the Modern World

**Board of Governors Meeting**  
**Washington Latin Public Charter School**  
**5200 2<sup>nd</sup> Street, NW Washington, DC**  
**Thursday, May 3, 2018**  
**6:00 p.m.**

**Governors Present:** A.E. Lovett, C. Wilkinson; K. Cole; H. Rawlings; R. Dalal; P. Mara; M. Demeke (phone); C. Culver

**Absent:** R. Greiff; M. Cave; A. Economou; T. Morgan; T. Tuck

**Head of School:** Peter Anderson

**Guests:**

Diana Smith, WLPCS Principal

Kate Cromwell, WLPCS Director of Development and Communications

Geovanna Izurieta, WLPCS Director of Finance

Kearney

Laurie Ballenger, Prospective Board member

Chrissy Stouder, Chair of World Languages Dept.

Sander Porcelli, Arabic Teacher

1. **Call to Order:** Ms. Lovett called the meeting to order at 6:11 p.m.
2. **Prospective Board member:** Mr. Wilkinson introduced prospective parent board member, Ms. Laurie Ballenger. He provided an overview of Ms. Ballenger's professional background and her connection to Washington Latin.
3. **Academic Committee:**
  - a. **Seal of Biliteracy:** Chrissy Stouder and Sander Porcelli introduced the Proposal for the Seal of Biliteracy at Latin. Ms. Stouder provided an overview of the School's language department and then explained the prominence of the Seal, which represents a high-level of proficiency (ability to function) in a foreign language. The Academic committee previously vetted the proposal and recommended that the Board approve the Seal. Mr. Rawlings moved to accept the recommendation of the Academic committee. Mr. Mara seconded the motion, which passed unanimously.
  - b. **Performance Management System for WLPCS:** The performance management system is in the final stages of review. The goal is to be implemented for 2018-2019 school year.



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4. **Approval of Minutes:** Ms. Lovett indicated that the April board minutes will be presented for approval in June.
5. **Head of School Report:**
  - a. **Convivium:** Mr. Anderson shared photos from the *Convivium* event and noted additional photos in the “Thank You” email that was sent afterwards.
  - b. **Paideia Scholarships:** Mr. Anderson noted that three students received prestigious Paideia scholarships to study Latin in Rome and Ancient Greek in Greece.
  - c. **College acceptances:** Crys Latham will attend the June board meeting to discuss student college acceptances in detail, but Mr. Anderson previewed that students were accepted into a diverse field of colleges. The School leadership is pleased with the scholarships students have earned. He noted that there is still a focus on college persistence and college graduation, which the School will be tracking more closely.
  - d. **Student Niyjah Wright:** Ms. Wright, point guard on the Latin basketball team, was named All-State second team (she scored 1,000 points in her high school career).
  - e. **Blood drive:** Latin students took the lead in organizing the School’s first ever blood drive, which targeted Latin personnel and the neighborhood.
  - f. **Visit from Chinese principals:** Mr. Anderson shared that principals from China recently visited Latin. Students who went on the trip to China had a chance to meet with these principals during their visit to Latin.
  - g. **Students excluded from school:** Mr. Anderson noted that there are two students who are being educated offsite by school-appointed tutors and counselors for social/emotional reasons.
  - h. **Discipline legislation:** Mr. Anderson provided an update that the legislation, “Student Fair Access to School Act”, was passed on May 1, 2018. Among other points, the legislation limits suspension terms to 5 consecutive days for grades K-8 and 10 consecutive days for grades 9-12.
6. **Development Committee:** Ms. Dalal and Ms. Cromwell provided an update on *Convivium*. Ms. Cromwell underscored that the event was aimed more so at prospects rather than donors. She asked the Board to consider ideas regarding how to make the event different in the future. She also emphasized the importance of guest follow-up so that they can be invited to the School to experience Latin firsthand.
  - a. **Dashboard:** Ms. Cromwell provided an overview of the Development efforts to date. She noted that Development efforts are going well with respect to the general unrestricted fund; there has not been as much progress towards meeting the Faculty Fund goal (50% progress). She also noted that *Bachannalia* this year did not yield the proceeds that it has in past years. The 2017-2018 fundraising goal is \$762,000. YTD progress is \$442,680.
7. **Finance/Compensation Committee:** Ms. Izurieta requested that Board members review and approve the School’s 990, which is due by May 15, 2018. Mr. Wilkinson moved to accept the



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990 as presented by Ms. Izurieta. Mr. Mara seconded the motion. The motion passed unanimously.

- a. **Reviewed key performance indicators:** Ms. Izurieta presented key financial performance indicators from July 1, 2017-March 31, 2018. She advised that the School is tracking ahead of the projected budget in terms of gross margin by 5%. It is also tracking ahead of revenue due to the increase in the per pupil allocation from the city. She reviewed forecasted goals for the next academic year.
8. **Governance Committee:** Mr. Wilkinson provided updates on prospective board members, noting the application from Ms. Laurie Ballenger. He provided a procedural overview, whereby the Governance Committee is to interview the candidate after the Board meeting and then present her to the Board for a vote. He advised that there are three other prospective candidates currently in the review process.
    - a. **Head of School evaluation:** Focus groups are underway and are expected to be wrapped up by the next Board meeting on June 7, 2018.
  9. **Growth Committee:** Mr. Mara recommended that the school adopt a resolution that would allow for the opening of a second campus for Washington Latin beginning as early as the start of the 2020-2021 academic year. He made a motion that the school proceed with growth and begin efforts to secure a building. Ms. Culver seconded the motion, which was unanimously approved.
  10. **Motion to adjourn:** Ms. Lovett thanked everyone for their attendance and adjourned the meeting at 7:59 p.m.