



WASHINGTON LATIN
PUBLIC CHARTER SCHOOL

A Classical Education for the Modern World

Board of Governors Meeting
Washington Latin Public Charter School
5200 2nd Street, NW Washington, DC
Thursday, March 21, 2019
6:15PM

Governors Present: T. Morgan, C. Wilkinson, B. Caldwell, A. Graham, G. Matthews, L. Ballenger

Governors Participating Via Phone: C. Culver, H. Rawlings, R. Dalal

Regrets: A. Lovett, K. Cole, P. Mara (on leave), R. Greiff, M. Demeke

Head of School: Peter Anderson

Guests:

Diana Smith, WLPCS Principal

Kate Cromwell, WLPCS Director of Development and Communications

Geovanna Izurieta, WLPCS Director of Finance

J. Kearney Shanahan, Shanahan Law Firm

1. **Call to Order:** Mr. Wilkinson (acting chair) called the meeting to order at 6:20 PM.
2. **Growth Committee:** Mr. Anderson led a conversation on the status of the Growth Process described in Supporting Paper 1.
3. **Charter Amendment Application:** Mr. Anderson reviewed the Charter Amendment Application process noting that the LEA is seeking the following: (a) Enrollment Ceiling Increase, (b) Program Replication of Grade Levels Served and (c) Additional Facility or New Campus Location (once a suitable location has been identified). Mr. Anderson requested Board authorization to pursue these charter amendments, pursuant to the resolution passed by the board in May of 2018 and consistent with the plans that have been underway since then.

DECISION 19-03-02: The board voted to authorize the school leadership to pursue the necessary charter amendments as a part of the school's plans for expansion.

Mr. Anderson requested that any Governor comments to the draft application described in Supporting Paper 2 be provided to him within the week following this Board of Governors meeting.

4. **Finance Committee:** Ms. Izurieta led a discussion of the Budget Guidance and Assumptions for the FY20 budget described in Supporting Paper 3. Mr. Morgan sought Board of Governors approval of the salaries line of the FY20 budget to enable management to issue offer letters to new and returning faculty during spring break (which begins after dismissal on March 22). After a motion made and duly seconded the Board of Governors unanimously approved the salaries line of the FY20 budget.

DECISION 19-03-03: The board voted to accept and approve the salaries line of the FY20 budget as recommended by the Finance Committee.

Mr. Morgan noted that the Board will be asked to approve the FY20 budget at a subsequent Board of Governors meeting.

5. **Development Committee:** Ms. Cromwell highlighted that WLPCS has been notified that it is a semi-finalist in its effort to receive funding from the Charter School Growth Fund's (CSGF) Emerging CMO Fund. CSGF will be visiting WLPCS on a to be determined date. Ms. Cromwell and Mr. Anderson strongly recommend Board representation during CSGF's visit. Ms. Cromwell also briefed the Board on a meeting held earlier in the day with a team from CityBridge Education.

Ms. Cromwell also updated Governors on progress toward Convivium, requesting that Governors invite those potentially interested in supporting WLPCS' growth efforts.

6. **Governance Committee:** Mr. Wilkinson led a discussion of the Junior Committee recruitment effort, the flyer for which is in Supporting Paper 5. Governors were encouraged to distribute the flyer to prospective candidates. At Mr. Wilkinson's suggestion, and after discussion, Governors agreed to change the name "Junior Committee" to "Associate Board."
7. **Head of School Report:** Mr. Anderson briefly reviewed the major points of his report.
8. **Consent Agenda:** The Board of Governors approved the Minutes for the March 8, 2019 teleconference meeting, and the Minutes for the February 21, 2019 Governors meeting.

DECISION 19-03-04: The board voted to accept and approve the designated sections of the consent agenda.

9. **Closing:** Mr. Wilkinson adjourned the meeting at 8:10 PM and moved the Governors into executive session.