



WASHINGTON LATIN
PUBLIC CHARTER SCHOOL

A Classical Education for the Modern World

**Board of Governors Meeting
Washington Latin Public Charter School
5200 2nd Street, NW Washington, DC
Thursday, April 5, 2018
6:00pm**

Governors Present: M. Cave (phone); R. Dalal; M. Demeke; A. Economou; P. Mara; A. Lovett; T. Tuck; C. Wilkinson

Absent: K. Cole; C. Culver; T. Morgan; H. Rawlings

Head of School: P. Anderson

Guests:

Kate Cromwell, WLPCS Director of Development
Geovanna Izurieta, WLPCS Director of Finance
Diana Smith, WLPCS Principal

1. **Call to Order:** Ms. Lovett established quorum and called the meeting to order at 6:06pm.
2. **Head of School Report:** Mr. Anderson presented the Head of School report. He shared a staffing update, speaking to upcoming departures and areas of staffing need. He also updated governors on the FOCUS lawsuit, explaining that the firm Wilmer Hale had agreed to represent the plaintiffs *pro bono* on the appeal. Mr. Wilkinson, a lawyer, voiced his endorsement of Wilmer Hale's representation and WLPCS's continued role in the case. Next, Mr. Anderson made note of an upcoming Governance Academy, offered through Charter Board Partners. Lastly, he shared DC Public School's recently-announced intention to offer a week off in February and April in the 2018-19 calendar. Mr. Anderson was deliberating whether to adopt the same calendar or not at WLCPS.
3. **Approval of Minutes:** Ms. Lovett then presented the minutes from the last general board meeting on March 8, 2018 and the board conference call on March 20, 2018, on behalf of Ms. Cole who was absent. Both sets were approved unanimously and with no changes after a motion made by Mr. Wilkinson, seconded by Ms. Tuck.
4. **Finance Committee:** In Mr. Morgan's absence, Ms. Izurieta presented on behalf of the committee. She walked board members through Budget Guidance and Assumptions and spoke specifically to the goals for Fiscal Year 2019, including 1) maintaining financial discipline to continue to support a high-performing program 2) rewarding faculty and staff incorporating newly adopted salary bands 3) meeting debt obligations and covenants and 4) integrating development efforts into the budget. After reviewing an explanatory document in its entirety and addressing questions from board members, Ms Izurieta



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concluded her presentation, and Ms. Lovett made a motion to approve the budget for the 2018-19 Fiscal Year. Ms. Dalal seconded the motion, and it passed unanimously. Ms. Izurieta reminded board members that they would soon be asked to review and approve the Form 990.

5. **Development Committee:** Mr. Anderson spoke on behalf of the Development Committee. He reminded board members of Convivium, WLPCS's upcoming gathering on April 26, 2018, which he described as an annual opportunity to celebrate WLPCS's successes, recognize alumni, network, and fundraise. He provided some logistical information about the night and encouraged board member attendance and giving.
6. **Academic Committee:** Mr. Anderson and Ms. Economou spoke briefly on behalf of the Academic Committee. Mr. Anderson updated board members on the school's progress on academic goals as laid out in the Strategic Plan. Ms. Economou summarized the most recent committee meeting in which Mr. Jimmy Kelly, Assistant Principal for Data, presented on WLPCS's attitude and approach toward data. Both Mr. Anderson and Ms. Economou stressed their confidence for and appreciation in Mr. Kelly's approach.
7. **Growth Committee:** Ms. Lovett shared a brief update on behalf of the committee, noting that it would be next convening on May 8, 2018, after which time she anticipated a robust report. She did remind members that WLPCS had more than 2,300 students apply for admission for the next school year
8. **Governance Committee:** Mr. Wilkinson spoke on behalf of the committee, stressing its focus on recruiting board candidates to fill current vacancies as well as pending ones. He reminded those present that Mr. Cave's term would expire in June and Ms. Economou's in October. He described significant progress with candidates as well as continuing conversations with Charter Board Partners and answered questions about the pipeline and review process. Mr. Wilkinson also noted the committee's focus on the Head of School evaluation and its development. With that segue, Ms. Lovett excused staff members from the meeting for an executive session.
9. **Executive Session:** Ms. Lovett led a conversation with board members about the Head of School evaluation and its administration.
10. **Adjournment:** The meeting adjourned at 8:14pm.