



WASHINGTON LATIN
PUBLIC CHARTER SCHOOL

A Classical Education for the Modern World

Board of Governors Meeting
Washington Latin Public Charter School
5200 2nd Street, NW Washington, DC
Thursday, October 18th, 2018
6:15 p.m.

Governors Present: A.E. Lovett, C. Wilkinson, T. Morgan, H. Rawlings, A. Economou, A. Graham, M. Demeke, R. Dalal, Barry Caldwell, L. Ballenger

Regrets: K. Cole, C. Culver, P. Mara; R. Greiff

Head of School: Peter Anderson

Guests:

Diana Smith, WLPCS Principal

Kate Cromwell, WLPCS Director of Development and Communications

Geovanna Izurieta, WLPCS Director of Finance

1. **Call to Order:** Ms. Lovett called the meeting to order at 6:15 p.m.

President: Ms. Lovett provided an overview of the meeting. Members discussed the draft committee charter, purpose, scope of work and goals for School Year 2018-2019 for the Academic, Audit, Development, Finance, Growth, and Governance Committees. Ms. Lovett reviewed best practices for committee meetings. Members requested clarification to the Governance Committee charter and scope regarding the executive review process; these clarifications will be reviewed at a later date.

DECISION 18-10-01: The Board voted to approve the committee charters, purpose, scope of work and goals for each committee for School Year 2018-2019.

Executive Committee: Ms. Lovett reviewed the proposed Executive Committee charter; members requested clarification regarding the executive evaluation process.

DECISION 18-10-02: The Board voted to approve the Executive Committee charter

2. **Academic Committee:** Mr. Anderson reported that the alumni sibling preference approved by the Board last year was reviewed by our counsel and by the DC Public Charter School Board, which determined this is not permitted under existing law and should be rescinded.

DECISION 18-10-03: The Board voted to rescind the alumni sibling preference.

3. **Board Retreat:** Ms. Lovett report the Board retreat will be on Saturday, November 17 and has two main objectives: 1) The Board will engage in a self-evaluation process that

will inform a Board improvement plan. A representative from Charter Board Partners will facilitate this process. 2) The Board will also discuss key strategic decisions related to the growth initiative. Ms. Lovett encouraged all members to participate in the Retreat.

4. **Announcements:** Ms. Lovett announced that Mr. Mara will take a leave of absence from the Board through the spring and Mr. Rawlings will take leave (after the Board Retreat) through January 2019 to attend to personal matters.
5. **Growth Committee:** Ms. Graham and Mr. Anderson reported on recent committee work to support the school administration in the growth initiative, noted that each committee has been charged with specific tasks related to growth, and reported on the process to identify a project partner to support site review, financing and project management.

Mr. Anderson reported that EdForward has suggested that WLPCS apply to participate in a strategic growth initiative as part of a cohort guided by a consulting firm, Bellwether Educations Partners, to help with the development of a growth business plan. If approved for participation, EdForward DC would fund Latin's participation.

ACTION STEP 18-10-01: Board members were asked to reach out to former Latin Board members to update them on the growth initiative.

Governance Committee: Mr. Wilkinson discussed the Board candidate selection process, including a new Candidate Evaluation Form to review and evaluate board candidates. The Governance Committee recommends two changes to the Board member selection process: 1) Candidates may complete the Board member application either before or after attending a Board meeting as an observer; and 2) Formal consideration of a Board candidate may take place at the conclusion of the meeting the candidate attends as an observer if all other steps in the application process have been completed in advance of the meeting.

DECISION 18-10-04: The Board voted to approve recommended revisions to the Board member selection process.

Ms. Demeke discussed a proposal for a Junior Committee under which individual Board members would recruit a small number of young professionals to participate in specific activities in support of Board work, such as review of processes and development support, for a term of 1-2 years. The purpose would be to provide specific types of support as needed and nurture a new generation of Board members. Following discussion, the Board agreed to this proposal in principle; Ms. Demeke will prepare a recruitment package with the goal to recruit initial members during this school year.

6. **Head of School Report:** Mr. Anderson briefly reviewed the major points from his report and shared an updated version of his goals for the 2018-2019 school year.
7. **Consent Agenda:** Members considered a consent agenda consisting of minutes of the September 20, 2018 Board meeting and October committee reports.

DECISION 18-10-05: The Board voted to accept and approve the consent agenda.

8. **Closing:** Ms. Lovett adjourned the regular meeting at 8:07 p.m. and the Board transitioned to an executive session.