

# Latin PFA Meeting Minutes

(Prepared by Giuliana Dunham Irving, Co-Secretary)

| Date         | Time          | Location                                  |
|--------------|---------------|---|
| May 15, 2018 | 6:30pm-7:30pm | Call-in<br>(712-832-8330, code 78 32939#) |

|                           |  |
|---------------------------|--|
| <b>Meeting Purpose(s)</b> | <ul style="list-style-type: none"> <li>• See Agenda below</li> <li>• Review upcoming events, budget and discuss elections</li> </ul> |
|---------------------------|--|

| Time    | Speaker                      | Subject                           |
|---------|------------------------------|-----------------------------------|
| 6:30pm  | Edith Shine                  | Call to Order                     |
|         | Edith Shine, Marie Alexander | Review recent and upcoming events |
|         | Sonia Trask                  | Review Treasury Budget            |
|         | Tina Nadler                  | Elections                         |
|         | Edith Shine                  | Volunteer thank yous              |
| 7:30 pm | Edith Shine                  | Miscellaneous                     |

## Meeting

| Discussion Notes  |
|---|
| <ol style="list-style-type: none"> <li>1. Transition notebook to be prepared for new EC officers, transition meeting on June 6th</li> <li>2. Budget Discussion               <ul style="list-style-type: none"> <li>• Athletic Department grants</li> <li>• Honors choir trip to NYC</li> <li>• Last day faculty lunch</li> <li>• Sunshine fund for seniors</li> <li>• What to do with funds remaining in budget</li> </ul> </li> <li>3. Elections               <ul style="list-style-type: none"> <li>• Outcome, participation</li> </ul> </li> <li>4. Upcoming events</li> </ol> |
| Decisions Reached   |
| Treasury Budget <ul style="list-style-type: none"> <li>• Sponsor 2 students for NYC honors choir through Equal Access Fund</li> <li>• Other Equal Access/Sunshine Fund grants distributed for prom, graduation cap &amp; gown and Camp Letts trip (total to 16 seniors)</li> <li>• Approx \$13,000 will be remaining in budget at end of school year; E. Shine proposes \$10,000 be given to Faculty Fund since Bacchanalia and Convivium raised less this year. S.Trask concerned about starting new year with insufficient</li> </ul>   |

## Discussion Notes

budget, recommends instead that \$5000 be carried-over to the budget for next school year; E.Shine proposes \$3000 carry-over so that more can go to Faculty Fund

### Votes:

- \$5000 carry-over, whatever budget remaining above \$5000 to go to Faculty Fund

### PFA Elections

- Still need an 11<sup>th</sup> Grade Rep
- Only 49 people voted
- For transition meeting on June 6<sup>th</sup>, notebook to be created with write-ups prepared by each grade rep

### Appreciation for volunteers

- At April 11th meeting it was decided to express our thanks to the volunteers from the year in an official way. We will acknowledge them at the State of the School Address, EC members to submit to Edith the categories of volunteers who should be recognized. It was decided at this meeting that naming individuals too risky, may inadvertently omit people from list – identify categories instead of names.

### End of Year Activities and Other Events:

- Prom (May 18) and senior yard signs – being handled by Marie
- Used uniforms for sale to be dropped off at State of the School address on May 23<sup>rd</sup> and will be available for sale at new family reception on May 30<sup>th</sup>

### Summer outreach:

- At April 11<sup>th</sup> meeting it was decided to set up a framework for the summer outreach parties in the Wards so the incoming PFA administration will not be starting from scratch. Shawn agreed to help with Ward 7, and Lisa agreed to help with Ward 1. Edith to check in with the hospitality team, will report at June 6<sup>th</sup> transition meeting

Minutes from this meeting will be presented to the PFA Presidents for approval prior to the next scheduled meeting.

## Announcements & Discussions

### Discussion Notes

#### Upcoming Events

- Prom (5/18)
- Capitol Hill Classic after party (5/20)

### Discussion Notes

- State of School address (5/23)
- 8<sup>th</sup> Grade ice cream (6/5)
- 8<sup>th</sup> Grade Moving Up
- 5<sup>th</sup> Grade Celebration (cookies)

### Presentations

#### Discussion Notes

None at this meeting.

**Decisions Reached: n/a**

**Date for Next Meeting:** April 17, 2018

## Attendance Sheet

| Attendees             |                       |          |
|-----------------------|-----------------------|----------|
| Name                  | PFA Title             | Present? |
| <b>Officers</b>       |                       |          |
| <b>Edith Shine</b>    | Co-President          | Yes      |
| <b>Deborah Moss</b>   | Co-President          | Yes      |
| Elizabeth Duffy       | Vice President        | No       |
| Sonia Trask           | Treasurer             | Yes      |
| Tina Nadler           | Co-Secretary          | phone    |
| Giuliana Dunham       | Co-Secretary          | Yes      |
| <b>Grade Reps</b>     |                       |          |
| Shawn Jegede          | 5 <sup>th</sup> Grade | No       |
| Janai Cawley          | 6 <sup>th</sup> Grade | Yes      |
| Jennifer Thorpe-Lewis | 7 <sup>th</sup> Grade | Yes      |

|                             |                        |     |
|-----------------------------|------------------------|-----|
| Lisa Rucker                 | 8 <sup>th</sup> Grade  | Yes |
| Diana Bruce                 | 9 <sup>th</sup> Grade  | Yes |
| LaVerne Tate                | 10 <sup>th</sup> Grade | Yes |
| Marie Alexander             | 11 <sup>th</sup> Grade | Yes |
| Sugi Spriggs                | 12 <sup>th</sup> Grade | No  |
| Laurel Seid                 | PFA Faculty Rep        | Yes |
| Patti Kolb                  | PFA Faculty Rep        | No  |
| <b>Additional Attendees</b> |                        |     |
| Mr. Anderson                | present                |     |
| Ms. Smith                   |                        |     |
|                             |                        |     |