

# Latin PFA Meeting Minutes

(Prepared by Giuliana Dunham Irving, Co-Secretary)

Date	Time	Location
April 11, 2018	6:30pm-7:30pm	Call-in (712-832-8330, code 78 32939#)

<b>Meeting Purpose(s)</b>	<ul style="list-style-type: none"> <li>• See Agenda below</li> <li>• Review budget and discuss elections</li> </ul>
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Time	Speaker	Subject
6:30pm	Edith Shine	Call to Order
	Edith Shine	Attendance & Minutes
	Sonia Trask	Review Treasury Budget
	Giuliana Dunham Irving	Elections
	Marie Alexander	Upcoming events/dates
7:30 pm	Edith Shine	Miscellaneous

## Meeting Minutes Approval

Discussion Notes
<ol style="list-style-type: none"> <li>1. Minutes from January 2018 meeting approved</li> <li>2. Budget Discussion               <ul style="list-style-type: none"> <li>• Honorarium for speakers</li> <li>• Athletic Department grants</li> <li>• Honors choir trip to NYC</li> <li>• Last day faculty lunch</li> <li>• Sunshine fund for seniors</li> </ul> </li> <li>3. Elections               <ul style="list-style-type: none"> <li>• Process, candidates and timing</li> </ul> </li> <li>4. Upcoming events</li> <li>5. School calendar 2018-19</li> </ol>
Decisions Reached
Treasury Budget <ul style="list-style-type: none"> <li>• \$100 for speaker honorarium</li> <li>• Sponsor 2 students for NYC honors choir through Equal Access Fund</li> <li>• Consider other Equal Access/Sunshine Fund grants for prom and Camp Letts trip (Principal Smith to provide numbers)</li> <li>• Principal Smith to prioritize athletic department requests</li> </ul> Votes: <ul style="list-style-type: none"> <li>• Approved: Speaker honorarium</li> <li>• Still pending: Athletic Department</li> </ul>

## Discussion Notes

### PFA Elections

- Process straight forward as set forth in PFA By-laws, Secretaries will prepare Survey Monkey ballots
- Candidate Meet and Greet at April 17<sup>th</sup> PFA meeting
- Only Shawn and Sonia have expressed official interest in running for election
- Will make an appeal to parents who volunteered with the PTA during the year; grade reps to send emails to volunteers for grade/events as well (deadline for reply is April 15).
- Also attempt to recruit candidates at April 14<sup>th</sup> Baccanalia events

### Teacher Appreciation week (May 7)

- Lisa working with parent volunteer
- Volunteer to assign tasks & responsibilities
- Donated breakfast – May 11th

### Appreciation for volunteers

- Decided to express our thanks to the volunteers from the year in an official way. We will acknowledge them at the State of the School Address, EC members to submit to Edith the names of any volunteers who should be recognized

### End of Year Activities and Other Events:

- Prom (May 18) and senior yard signs – being handled by Marie
- Discussion of planned 5k Fun Run in Rock Creek Park, unable to get this organized for 2018 but Sonia volunteered to work on it for 2019
- Used uniforms for sale to be dropped off at State of the School address on May 23<sup>rd</sup>

### Summer outreach:

- Decided to set up a framework for the summer outreach parties in the Wards so the incoming PFA administration will not be starting from scratch. Edith will check in with the hospitality team, Shawn agreed to help with Ward 7, and Lisa agreed to help with Ward 1

### School Calendar 2018-19

- Last minute change by DCPS, they will have breaks in February and April instead of March; change was not vetted with the charter schools. Latin will stick to traditional calendar with March break.
- Latin first day of school will be August 23<sup>rd</sup>; on Aug. 22<sup>nd</sup> will have parents meet the advisor (new)

Minutes from this meeting will be presented to the PFA Presidents for approval prior to the next scheduled meeting.

## Announcements & Discussions

Discussion Notes
<p>Shawn proposed as a PFA addition for next year a diversity/school climate liaison role, not necessarily elected position. Topic to be raised at PFA transition meeting before next school year.</p> <p>Upcoming Events</p> <ul style="list-style-type: none"> <li>• Last Bacchanalia events</li> <li>• April 17, 2018: PFA meeting to include LGBTQIA discussion and Meet the Candidates for PFA</li> <li>• Teacher Appreciation week – May 7</li> <li>• 8<sup>th</sup> Grade Moving Up (Jennifer)</li> <li>• 5<sup>th</sup> Grade Celebration - pending</li> </ul>

## Presentations

Discussion Notes
None at this meeting.
<b>Decisions Reached: n/a</b>

**Date for Next Meeting:** April 17, 2018

## Attendance Sheet

Attendees		
Name	PFA Title	Present?
<b>Officers</b>		

<b>Edith Shine</b>	Co-President	Yes
<b>Deborah Moss</b>	Co-President	No
Elizabeth Duffy	Vice President	Yes
Sonia Trask	Treasurer	Yes
Tina Nadler	Co-Secretary	No
Giuliana Dunham	Co-Secretary	Yes
<b>Grade Reps</b>		
Shawn Jegede	5 <sup>th</sup> Grade	Yes
Janai Cawley	6 <sup>th</sup> Grade	No
Jennifer Thorpe-Lewis	7 <sup>th</sup> Grade	No
Lisa Rucker	8 <sup>th</sup> Grade	Yes
Diana Bruce	9 <sup>th</sup> Grade	Yes
LaVerne Tate	10 <sup>th</sup> Grade	Yes
Marie Alexander	11 <sup>th</sup> Grade	Yes
Sugi Spriggs	12 <sup>th</sup> Grade	No
Laurel Seid	PFA Faculty Rep	No
Patti Kolb	PFA Faculty Rep	Yes
<b>Additional Attendees</b>		
Mr. Anderson	present	
Ms. Smith	present	