

# GUIDE FOR SCHOOL COMMUNICATIONS

### Legenda

Weekly e-newsletter to keep parents, families, and the community to keep you aware of what is happening at Latin! We distribute Legenda every Friday all school year.





#### De Facto

As the "cliff notes version of legenda," De Facto provides a brief overview of what is coming for the week ahead. We email and text you each Sunday with this communication.

#### Website

The Latin website, <a href="www.latinpcs.org">www.latinpcs.org</a>, is the best place to find information you need as parents, such as forms/policies, the PFA, volunteer needs, <a href="Latin">Latin</a>
<a href="Pride">Pride</a>, upcoming events, and much more. Just visit the <a href="Parents">Parents</a> home <a href="page">page</a> under the Parents tab.



#### Social Media

- Follow us on Twitter @WashingtonLatin
- Find us on Facebook under Washington Latin Public Charter School

## **Other Specific Communications**

- Your child's **Grade Director** will email all parents in the grade approximately every month with news of campus activities, both in and out of the classrooms.
- Your **PFA Grade Reps** will email you with news about parent-led activities throughout the year, such as Fall Festival, the PFA Social, Latin Pride, and more.
- Watch for an email for your **AtoZ Family Directory** (our Codex) to reach other families.
- Parent volunteers are starting school-wide listservs (MS and US). Stay tuned for details!

## **Communication Tips**

- Be sure to add <a href="headofschool@latinpcs.org">headofschool@latinpcs.org</a> to your contacts to ensure you receive our emails!
- Email us at <a href="headofschool@latinpcs.org">headofschool@latinpcs.org</a> to update your contact information all communications and PowerSchool.