

**Approved Minutes**  
**Board of Governors Meeting**  
**Washington Latin Public Charter School**  
**5200 2<sup>nd</sup> Street, NW Washington, DC**  
**Tuesday, September 23, 2014**  
**6:00pm**

**Governors Present:** C. Culver (late); T. DiBiase; A. Economou; R. Greiff; M. Lerner (phone); M. Levasseur; A. Lovett; C. Siddall; A. Wilkins

**Governors Absent:** M. Cave; J. Davis; C. Ejiasa; S. Kimpel

**Head of School:** M. Cutts

**Guests:** Kate Cromwell, WLPCS Director of Development  
Diana Smith, WLPCS Principal  
Ryan Benjamin, WLPCS Director of Data and Assessment  
Sarah Manes, Charter Board Partners  
Libuse Binder, Charter Board Partners

1. **Call Meeting to Order:** Because Mr. Ejiasa was unable to attend, Mr. DiBiase presided over the meeting in his place and called it to order at 6:07pm.
2. **Minutes:** Ms. Economou confirmed that she had not received any edits, and so the Board approved the Minutes of July 24, 2014 unanimously and with no changes after a motion made by Mr. DiBiase and seconded by Mr. Greiff.
3. **Contracts over \$25,000:** Ms. Cutts, speaking on behalf of the Director of Finance (who is away on maternity leave) noted no major changes except an RFP to Alterra Consulting, an organization that helps WLPCS coordinate its international field trips.
4. **Governance Committee:**
  - a. **Board Candidates:** Mr. DiBiase shared some developments and timeline regarding potential board candidates.
  - b. **Head of School Goals:** He then excused Ms. Cutts from the meeting to review Head of School goals for the coming year and explained the process by which they had been determined. Ms. Economou, chair of the Academic Committee, highlighted the more qualitative nature of this year's academic goals, explaining that isolating quantitative goals as had been historically done was especially challenging now due to the DC-CAS/PARCC transition. This raised some concern from other board members and conversation ensued until members agreed to revisit the

issue at the end of the meeting and after they had seen the Academic Committee's presentation on DC-CAS results.

5. **Finance Committee:** Because Mr. Davis was unable to attend the meeting, Ms. Cutts spoke in his place and presented the July and August financials. There were no questions.
6. **Head of School Report:** Ms. Cutts provided a brief update on the FOCUS lawsuit.
7. **Academic Committee:** Ms. Economou began by introducing the Academic Committee's objectives and syllabus for the year. WLPCS Principal Diana Smith and Director of Data and Assessment Ryan Benjamin then presented results from the 2013-14 DC-CAS. They spoke to WLPCS's philosophy on standardized testing, provided an overview on WLPCS's test results, and then analyzed performance by sub-group, including race, FARMS, and Special Education. They highlighted areas of strength as well as areas needing improvement and answered questions from board members.
8. **Strategic Committee:** Mr. Levasseur walked board members through a document outlining board objectives for 2015 and 2016, including associated timelines, responsible parties, and deliverables. Board members expressed satisfaction with how tasks had been scheduled and assigned.
9. **Development Committee:** Ms. Cutts shared the success of the previous evening's fundraiser for the Capital Campaign and reviewed a few additional leads. Regarding Latin Pride, she explained that campaign had just launched and was hoping to raise \$175,000 over three weeks with 100% participation.
10. **Project Steering Committee:** Ms. Cutts confirmed the committee's decision to use cross-laminated timber in the interest of affordability and estimated that final drawings would be ready in a month or so.
11. **Old Business & New Business:** Ms. Cutts and Ms. Smith were again excused from the meeting so that board members could resume their consideration of the Head of School's academic goals. Following the DC-CAS data presentation, board members expressed greater satisfaction with leadership's attention to quantitative analysis but also expressed a desire to see that continue through the DC-CAS/PARCC transition. It was agreed that the Academic Committee would circle back with academic leadership to confer on an internal benchmarking system that could provide an interim solution.
12. **Adjournment:** Mr. DiBiase made a motion to adjourn the meeting, Ms. Economou seconded the motion, and it was approved unanimously. The meeting adjourned at 8:43pm.

