

Latin PFA Meeting Minutes

(Prepared by Tina Nadler, Co-Secretary)

Date	Time	Location
October 3, 2017	8pm-9:20pm	Call-in (712-832-8330, code 78 32939#)

Meeting Purpose(s)	<ul style="list-style-type: none"> See Agenda below
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Time	Speaker	Subject
8:00pm	Edith Shine	Call to Order
	Edith Shine	Contact info
	Tina Nadler	Review of Minutes & Vote for approval
	Sonia Trask	Budget Update and Vote
	Kate Cromwell and Lisa Olson	Volunteers & Advisory Reps Roles for Latin Pride
	Diana Bruce	Upcoming Events A. Fall Festival
	Grade Reps	Grade Reps – Report Out
		Upcoming events/dates
9:20pm		Miscellaneous

Meeting Minutes Approval

Discussion Notes
Minutes from the August 30, 2017, are to be reviewed by the group – if no objections in 24 hours then standing minutes will be published. Currently two spelling edits.
Decisions Reached
Meeting minutes from this meeting will be presented to the PFA Presidents for approval prior to next meeting.

Announcements & Discussions

Discussion Notes
Contact Info <ul style="list-style-type: none"> Email Kate Cromwell to remove personal email addresses from website
Budget Update and Vote (See attached Budget as submitted by Treasurer, Sonia Trask) <ul style="list-style-type: none"> Has been updated since the last meeting Discussion of \$4,220 remaining from 2016/17 and how to use it (use on other events vs. put on hold) 8th Grade Moving Up Ceremony - \$900.00

Discussion Notes
<ul style="list-style-type: none"> • Multicultural Night (11/2/17)- School will contribute \$600.00; PFA to contribute \$400.00 = total \$1000.00 (voted) • 7th Grade funds/events with 7th grade supplementing a nominal fee = \$500.00 (with the ability to request more from PFA if needed) (voted) • Teacher Appreciation – \$3000.00 x 10 departments • Departmental Grant -- Deadline extended one month at school's request
<p>Volunteers & Advisory Reps Roles for Latin Pride</p> <ul style="list-style-type: none"> • Latin Pride training launch • Preparing family packets • Grade Reps: <ul style="list-style-type: none"> ○ Middle School Whip and Upper School Whip to facilitate and fill in gaps
<p>Upcoming Events</p> <p>A. Fall Festival</p> <ul style="list-style-type: none"> • Saturday, 10/14/17 • Will need volunteers: <ul style="list-style-type: none"> - signup link will be sent out soon - encourage student clubs to sign up for tables • Uniform sales will be represented with 5 volunteers • Hospitality Chair – no response to request for volunteer as of yet
<p>Grade Reps – Report Out</p> <ul style="list-style-type: none"> • 5th Grade – haven't been receiving emails
<p>Upcoming events/dates</p> <ul style="list-style-type: none"> • Fall Fest • Latin Pride Kickoff • 2 Parent-Teacher conferences – PFA is responsible for lunches
<p>Miscellaneous</p> <ul style="list-style-type: none"> • Contact Elizabeth if not receiving emails

Presentations

Discussion Notes
None at this meeting.
Decisions Reached: See Budget discussion

Date for Next Meeting: October 24, 2017

Agenda Items for Next Meeting
<ul style="list-style-type: none"> • PFA Workshop with Peter Anderson (Bellevue Library, 115 Atlantic St, SW)

Attendance Sheet

Attendees		
Name	PFA Title	Present?
Officers		
Edith Shine	Co-President	Yes
Deborah Moss	Co-President	Yes
Elizabeth Duffy	Vice President	Yes
Sonia Trask	Treasurer	Yes
Tina Nadler	Co-Secretary	Yes
Giuliana Dunham	Co-Secretary	No
Grade Reps		
Shawn Jegede	5 th Grade	No
Janai Cawley	6 th Grade	No
Jennifer Thorpe-Lewis	7 th Grade	Yes
Lisa Rucker	8 th Grade	Yes
Diana Bruce	9 th Grade	Yes
LaVerne Tate	10 th Grade	Yes
Marie Alexander	11 th Grade	Yes
Sugi Spriggs	12 th Grade	No
Laurel Seid	PFA Faculty Rep	No
Patti Kolb	PFA Faculty Rep	No
Additional Attendees		
Kate Cromwell	Fundraising	
Lisa Olsen	Fundraising Committee	
Beverly Mitchell	Volunteer Coordinator	