

# Latin PFA Meeting Minutes

(Prepared by Tina Nadler, Co-Secretary)

Date	Time	Location
August 20, 2017	2:00-3:00pm (prior to Back to School Open House)	Martha Cutts Gymnasium Lobby

<b>Meeting Purpose(s)</b>	<ul style="list-style-type: none"> <li>• EC Introductions</li> <li>• Plan for PFA in the 2017-2018 school year</li> </ul>
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Time	Speaker	Subject
2:00pm	Edith Shine	Call to Order
	Edith Shine	EC Introductions
	Edith Shine	PFA Calendar including EC and PFA meetings
	Group Discussion	Tech-free Tuesday & <i>Screenagers</i> Discussion
	Edith Shine	Volunteer Assignments for Open House
	Edith Shine	Latin PCS email addresses for EC
	Edith Shine	EC Contact info list
	Edith Shine	Budget
	Edith Shine	PFA FallFest
	Edith Shine	5 <sup>th</sup> Grade Orientation & 5 <sup>th</sup> Grade Rep
2:45pm	Edith Shine	Adjourn Meeting

## Meeting Minutes Approval

<b>Discussion Notes</b>
There were no minutes from the last meeting to approve.
<b>Decisions Reached</b>
Meeting minutes from this meeting will be presented to the PFA Presidents for approval prior to the August 30, 2017 meeting.

## Announcements & Discussions

<b>Discussion Notes</b>
Calendar: <ul style="list-style-type: none"> <li>• Most EC &amp; PFA meetings can be done by call-in on phone in an effort to increase attendance</li> </ul>
PFA theme for this year – Cyber <ul style="list-style-type: none"> <li>• Following the Tech-free Tuesday lead</li> <li>• PFA to show <i>Screenagers</i> to families at the August 29, 2017 meeting.</li> <li>• Dianna Smith has given a “no” vote to showing this film d/t concerns that film does</li> </ul>

Discussion Notes
<p>not go far enough in its message</p> <ul style="list-style-type: none"> <li>• PFA vote for showing film – unanimously voted “yes”; concerns for PFA appearing uncommitted and loosing parent/family interest if PFA were to cancel film; those who have viewed it feel it is appropriate with important message</li> <li>• Discussion around possibility of Latin parent, Greg Timberg from the Washington Post as moderator at the event</li> <li>• Film to be shown on Tuesday, August 29, 2017</li> </ul>
Volunteer assignments for Open House
<p>Latin PCS email addresses for EC</p> <ul style="list-style-type: none"> <li>• EC has the option to use personal email addresses or LatinPcs.org addresses when corresponding with parents/families re: PFA events</li> <li>• Kate Cromwell to facilitate access</li> </ul>
<p>EC Contact info list</p> <ul style="list-style-type: none"> <li>• Secretaries to create GoogleDocs EC contact info list</li> <li>• EC instructed to forward contact info to co-secretaries</li> </ul>
<p>Budget</p> <ul style="list-style-type: none"> <li>• To be discussed at next meeting</li> </ul>
<p>PFA FallFest</p> <ul style="list-style-type: none"> <li>• To be discussed at next meeting</li> </ul>
<p>5<sup>th</sup> Grade Orientation &amp; 5<sup>th</sup> Grade Rep</p> <ul style="list-style-type: none"> <li>• Currently one parent volunteer for ballot for 5<sup>th</sup> Grade Rep</li> <li>• EC member attending 5<sup>th</sup> Grade Orientation will ask for nominees for 5<sup>th</sup> Grade Rep</li> <li>• Once nominees come forward Secretaries will send out ballot on SurveyMonkey</li> </ul>

## Presentations

Discussion Notes
None at this meeting.
<b>Decisions Reached: N/A</b>

New Action Items	Priority H, M, L	Person	Due	Closed
EC Contact Info List	H	Secretaries		
5 <sup>th</sup> Grade Rep Vote	H	Secretaries	August 30, 2017	

Old Action Items	Priority H, M, L	Person	Due	Closed
None				

H = High, M = Medium, L = Low

Date for Next Meeting: August 30, 2017

Agenda Items for Next Meeting
<ul style="list-style-type: none"> <li>Budget - money was previously put in reserve for events until a budget is in place</li> <li>Fallfest – PFA event</li> </ul>

## Attendance Sheet

Attendees		
Name	PFA Title	Present?
<b>Officers</b>		
<b>Edith Shine</b>	Co-President	Yes
<b>Deborah Moss</b>	Co-President	?
Elizabeth Duffy	Vice President	Yes
Sonia Trask	Treasurer	Yes
Tina Nadler	Co-Secretary	Yes
Guiliana Dunham	Co-Secretary	No
<b>Grade Reps</b>		
TBD	5 <sup>th</sup> Grade	
Janai Cawley	6 <sup>th</sup> Grade	Yes
Jennifer Thorpe-Lewis	7 <sup>th</sup> Grade	Yes
Lisa Rucker	8 <sup>th</sup> Grade	Yes
Diana Bruce	9 <sup>th</sup> Grade	Yes
LaVerne Tate	10 <sup>th</sup> Grade	Yes
Marie Alexander	11 <sup>th</sup> Grade	Yes
Sugi Spriggs	12 <sup>th</sup> Grade	
Laurel Seid	PFA Faculty Rep	Yes
Patti Kolb	PFA Faculty Rep	No
<b>Additional Attendees</b>		
Kate Cromwell		
Heather Pritchard	Wellness Committee	
Shelagh Grimshaw	Fundraising Committee	