

Board of Governors Meeting
Washington Latin Public Charter School
5200 2nd Street, NW Washington, DC
Thursday, October 6, 2016
6:00pm

Governors Present: K. Cole; R. Dalal (phone); J. Davis; M. Demeke; A. Economou; R. Greiff (phone); P. Mara; T. Morgan

Absent: M. Cave; A. Lovett; H. Rawlings; T. Tuck; C. Wilkinson

Head of School: P. Anderson

Guests:

Kate Cromwell, WLPCS Director of Development
Geovanna Izurieta, WLPCS Director of Finance
Diana Smith, WLPCS Principal

1. **Call to Order:** Mr. Davis called the meeting to order at 6:20pm.
2. **Approval of Minutes:** Ms. Economou then presented the minutes from the general board meetings on August 4, 2016 and September 9, 2016 and the special meeting on September 9, 2016. All sets were approved unanimously after a motion made by Mr. Morgan and seconded by Mr. Davis.
3. **Head of School Report:** Mr. Anderson began by introducing his new assistant Lysandra Mandry, who would be helping to coordinate board communications. He then provided an update: personnel developments, safety, the SRA funding litigation, professional development, and WLPCS in in the news.
4. **Board Chair Report:** Mr. Davis began his report by noting that the day marked Mr. Anderson's 90th day at WLPCS and congratulated him the milestone. He then previewed upcoming development efforts and encouraged individual involvement from each of the board members.
5. **Reports of Contracts over \$25,000:** Ms. Izurieta noted a new contract in the amount of \$36,000 for Explorica, a company helping to coordinate a field trip to Morocco.
6. **Academic Committee Report:** Mr. Anderson and Dr. Smith then spoke at length on WLCPS's performance on the most recent administration of the PARCC exam. During a thirty minute presentation, they explained the standardized test's background, reviewed WLPCS's specific results and compared them to other DC

schools, and analyzed performance by demographic subgroups to identify specific areas of strength and weakness. They then highlighted their biggest take-aways, next-steps, and ways in which the board can be helpful. Board members asked various clarifying questions, specifically around test administration and the achievement gap, and also congratulated Mr. Anderson and Dr. Smith on WLPCS's incredibly strong performance, especially relative to the rest of DC.

7. **Finance Committee:** Mr. Morgan spoke on behalf of the Finance Committee, walking board members through current financials and clarifying questions around net income and unrestricted cash flow. He noted minor variances in budget because everything has hit a "steady state" and reminded board members that the finance committee would offer a comprehensive financial analysis at the November board meeting. He concluded by reminding board members that this would be Ms. Izurieta's last board meeting before departing for maternity leave. Everyone wished her well and encouraged a speedy return.
8. **Development:** Ms. Dalal and Ms. Cromwell spoke on behalf of the Development Committee. Ms. Dalal provided an update on the recent meetings of the committee, noting important progress and collaboration, and previewed that the committee would share a comprehensive analysis and clear objectives at the November board meeting. Ms. Cromwell then spoke to Latin Pride, WLPCS's annual fundraising campaign. She explained that it was parent-driven but WLPCS-coordinated, and that the goal was to raise \$185,000. She encouraged 100% board participation and asked members to give as generously as possible so as to set a standard for the rest of the WLPCS community.
9. **Governance:** Mr. Mara spoke on behalf of the Governance committee. He noted the exciting addition of two new board members, Ms. Cole and Ms. Demeke, and one remaining opening. He then highlighted the outstanding items on the committee's to-do list, including a matrix outlining board member skillsets, a bylaw review, and a formal evaluation process for the Head of School. He also noted that meetings were scheduled monthly.
10. **Growth:** In Ms. Lovett's absence, Mr. Anderson spoke on behalf of the committee, summarizing key takeaways from the recent summit on Replicating Quality Schools and next steps.
11. **Executive Session:** At this juncture, Mr. Davis excused Mr. Anderson and Dr. Smith so that board members could confer in an Executive Session regarding Mr. Anderson's Head of School 90 day review.
12. **Motion to adjourn:** Mr. Davis thanked everyone for their attendance and adjourned the meeting at 8:15pm.